**Impstone & Cherry Trees Preschool Committee Meeting**

**14th March 2022 @ 1.30pm**

**Agenda**

1. Present
2. Apologies
3. Minutes of last meeting
4. Managers update
5. Treasurer’s update
6. Events & Fundraising
7. AOB
8. Date of next meeting
9. **Attendees**

Jenny Marshall

Amanda Davies

Christine McGarvie

Georgina Calladine

Lizzie West

1. **Apologies**

Rebecca Kingston

1. **Minutes of last meeting**

The minutes of the last meeting were read, approved and signed off.

1. **Managers Update**

* Since the merger, numbers have picked up considerably with all new children coming from Tadley & Pamber Heath. We have 39 on the books, with another 13 waiting to start after Easter/September, just waiting on new staff to be enrolled
* Amanda is monitoring which area the new children come from to ensure we manage the potential of restarting in the Silchester area if numbers allowed this
* Amanda explained that we are looking to bring in as many children as possible to allow for higher numbers to be in place for September following school leavers departure
* The summer house is up and running, but still needs painting and the inside completed – see Events & Fundraising for more info
* The children have all settled in really well, as have new children that have started over the last few weeks

1. **Treasurer’s report –**

* Looking better than it has been, more green than red!
* Increased top up fees to £5.50 from £5.25(4.8% which is below inflation!)
* There will be a significant rise in staff wages from 1st April when we will see the minimum wage increase
* Confirmed the allocation of £5,000 to be set aside for the extension which was approved approx. 3 years ago
* Used the donation money to build the summer house

1. **Events & Fundraising**

**Mother’s Day** – w/c 21st March 2022

* Packs will be prepared and offered to be sent home for male family members to complete with children or completed with the children in setting as we don’t quite feel ready yet to bring families into the setting

**Easter Party** – Thursday 7th April 2022 @ 11am

* Christine is checking with Co-op for a donation of either eggs or money to purchase the eggs. If they can’t help, Georgie has offered to use her NHS card, but after looking on the Morrison’s website and Blue Light Card website, it doesn’t seem we can use the discount anymore☹
* Christine will prepare a hamper for the Raffle
* As well as a hamper to raise money, we will also do a Name the Bunny competition and get the children to make a craft or 2 for the parents to purchase.
* We decided against the Bake Off at the present time as felt it still wasn’t something people would want
* We will also sell tea and coffee and the children will make some Easter Cakes (Covid friendly!) to sell alongside this
* Lizzie mentioned that in previous Egg hunts things could get a little fraught with everyone jostling for the same things. Amanda to think about alternative ways to lessen the burden of so many in the same area – offer colours to children to find/areas to search/max number to collect

**Beale Park Day trip –** Thursday 5th May ALL DAY

* An off-site activity for all the family
* Amanda to contact Beale Park to get the prices and then send information letters out to the parents to confirm numbers

**Sports Day** – Thursday 26th May @ 11am

* This year we will also include a picnic lunch to celebrate the Queens Diamond Jubilee
* Georgie & Lizzie will source raffle prizes for this
* Maybe consider selling tea and cakes or even offering a lunch that families buy tickets to come to??

**Father’s Day** – w/c 13th June 2022

* We are expecting to be able to invite mums in to help their children make the crafts but will make a decision on this nearer the time, especially if we aren’t bringing family in for Mother’s Day crafts!

**Leavers Celebrations** – Wednesday 20th July 2022 @ 11.30am

* Parents of leavers are invited to join us to celebrate their child going up to big school!

**Fundraising/Acquiring new resources** – Lizzie and Georgie have asked us to come up with a list of items and jobs that need doing and they will put this on our Families Facebook group/Facebook sites and we can put on Tapestry too, so parents can offer their support to these either financially or with their time.

1. **A.O.B**.

* Facebook – Lizzie wanted to clarify the various Facebook sections we now had since the launch of our Families Group on there. I confirmed that we have a Facebook Page and Person that is open to the public and the Families Group is a closed group for the families of the children at preschool ONLY

1. **Next Committee Meeting**

Not confirmed at the meeting but stated we would have meetings every half term to keep on top of fundraising and events as well as keeping everyone updated on how the preschool was progressing.

After the meeting, Amanda proposed a next date of Monday 9th May @ 1.30pm so we can plan/prepare for the Sports Day/Jubilee Lunch

**Signed:**

**Dated:**